

ICSEW Executive Board Agenda

[Virtual Meeting](#)

November 15, 2022 | Time 1:00pm – 3:00pm

Main Outcomes

	<u>Executive Board Members</u> ☒ Deirdre Bissonnette, Chair ☒ Connie Becker, Vice-Chair ☒ Sequenna Fashana Co-Executive Secretary ☒ Janet McIntosh, Co-Executive Secretary ☒ Siri Olson, Treasurer ☒ Rachel Friederich, Communications Co-Chair ☐ Rebecca LaMar, Communications Co-Chair ☒ Morgan Montes, Professional Development Chair ☒ Kassandra Drake, Conference Co-Chair ☒ Summer Ramos, Conference Co-Chair ☒ Keri O’Connell, Legislation and Policy Co-Chair ☒ Leslie Wolff, Legislation and Policy Co-Chair ☒ Marianne McIntosh, Membership Chair ☐ Tara Smith, Mentorship Co-Chair ☒ Masozi Nyirenda, Co-Mentorship Chair ☒ Brooke Nutt, Public Outreach Chair ☒ <i>Allison Spector, Special Projects</i> Guest: Indira	
1.	Introductions and Mingle (All) • Welcome new members! ○ Brooke Nutt as Public Outreach co-chair with Deirdre. ○ Tara Smith, Mentorship Co-Chair ○ Masozi Nyirenda, Co-Mentorship Chair	5 min Mingle
2.	Agenda Item General Membership Meeting: Morgan/Kassandra • January: Has a draft agenda which includes the following: Joan Robinson and Brita Montes-Sanders (Surviving Support for Menopause). Discussed and concluded the 3rd session would be for subcommittee work. • March: Would like to include a legislation mid-session check in for Leslie/Keri 15-25 minutes. • May: Will include a session with HAPPEN a session for women’s health month • Suggestion was to have “Bite size” subcommittee intros sprinkled throughout general meetings • Looking ahead for next year’s conference. ○ Free-stormed ideas for partnering with BRGs & connect to celebrate the 60th year of ICSEW. ○ Would talk about the committee’s history and the history of feminism.	15 min Information

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	○ Looking for other future agenda items for conference: intersectionality, ally-ship, state speakers (would reduce cost), different voices represented/different voices heard • Rachel shares: Women's History consortium has a bunch of documents in their online archive on the commission on the status of Women: https://wshs.contentdm.oclc.org/digital/collection/status/search • Masozi states: BRGs have expressed interest in how to network, so thinks they will be on board with the theme • Allison and Indira suggest to make sure we give enough time to get these BRG to respond. Depending on ask: 1 week up to 60 days	
3.	Agenda Item Policy Update: Siri • Siri walked through her changes to the Contracts and Purchasing policy documents. ○ Consensus was to removing subcommittee chairs from sections of this document. ○ Chair and vice chair approves purchases. • Policy 210.1: waiting to hear back from OFM regarding thresholds for purchases ○ Discussion on if we have a contract log? Do we know where is it?	10 min Information
4.	Agenda Item Mentorship Update: Masozi • First subcommittee will be tomorrow 11/16 at 9am. There are 10 members total, 7 will attend. • Masozi asked for protocols or things she needs to do? ○ Feedback: Only members can join subcommittee meetings as MEMBERS, others can join as guests. This is to ensure agency support of using work time to do work for ICSEW. ○ Most subcommittees meet 1 time per month for 1 hour. • Morgan asks Masozi to hold time in May to discuss her subcommittee. • Tara who is working with Masozi has standing conflict with this Executive meeting, but will attend some or all of the meeting when she is able.	10 min Information
5.	Break 10 minutes	10 min
6.	Agenda Item Update Executive Order: Marianne • Collaborating with Tara Smith, Director of DES, to update the Executive Order • Purpose of Updating the Executive Order: ○ To evolve and update our vision as we turn 60 ○ To eliminate barriers to membership and support employees who participate ○ What governs ICSEW membership: Executive Order? • In summary it currently states: ○ 60 representatives but does not state a limit on alternates. ○ Each member serves for 2 years and is supported by their agency. • Discussion around what changes board would like to see.	15 min Discussion

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7.	Agenda Item Vice Chair R&R Connie Connie reviewed the updated Roles and Responsibilities document	10 min Information
8.	Agenda Item Communications Plan Rachel and Rebecca Postponed until next meeting	20 min Discussion
9.	Agenda Item Communications Subcommittee Rachel and Rebecca - Facebook Updates - FB changed its policy to crack down on fake account. Flagged ICSEW as “gray” due to multiple logins and the login not being a person’s name - ICSEW needed to verify with Facebook that we are a legitimate agency - Rachel attended Washington social media work group, explained the situation and the work that we do. - As a result, Rachel was able to get our Facebook account reactivated as a business. However, the previous log in has been permanently disabled. Therefore, must log in with personal account then switch over to ICSEW account (which is the current workaround) - Communication procedure will be updated with the current process of how to use Facebook - Moving forward, the Chair will decide who needs to be assigned an Admin role on Facebook - Establish a rotation for Blog for the following items: - Proclamations - March – Women’s history month - Equal Pay Day –varies per year (notes white women) - August – Women’s suffrage - Today’s meeting is uploaded to YouTube: ICSEW - YouTube	10 min Information

Action Items	Owner	Completion Date
Set up meeting with outside board to discuss changing exec order	Marianne	December 19

Future Agenda Items	Timeline	Owner
Last two Treasurers policies	15 min	Siri
Communications Plan	20 min	Rachel and Rebecca

